



GHANA PSYCHOLOGICAL COUNCIL

MINISTRY OF HEALTH

CORPORATE BODY REGISTRATION FORM FOR AGENCY, ASSOCIATION AND GROUP

Upholding Standards, Protecting the People



IN COMPLIANCE WITH PART 5 OF THE HEALTH PROFESSIONALS REGULATORY ACT, 2013 (ACT 587)

Please refer to the guidelines when completing this application Form

1.

DETAILS

1. Name of Body/Agency:
2. Letter of Intent signed by the Head (application Letter stating the type of Corporate Body, Office the location (landmark) profession of Head of Body etc.)
3. Application Fee of GHC1,000.00
4. Evidence of Full Documentation of Registrar General's Certification.....
5. Vision::
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6. Mission of the Body and Scope
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7. Aim of the Body.....:

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8. Objectives of the Body:

- i.
- ii.
- iii.
- iv.
- v.

9. Guiding Principles.....:

- i.
- ii.
- iii.
- iv.

10. Core Values.....:

- v.
- vi.
- vii.
- viii.

11. Core Activities of Body

- i.
- ii.
- iii.
- iv.
- v.
- vi.
- vii.

12. Names, Qualification and Licensure status of Executive Members (Please provide evidence)

- i.
- ii.

- iii.
- iv.

13. Membership Requirement (Please state the admission requirement for different categories of members according to training programmes).....

CATEGORY	REQUIREMENT
Certificate in Counselling (Lay Counselling)	
Diploma in Counselling (Lay Counselling)	
Degree in Counselling (Para-professional/Psychologist Assistant)	
Masters in Counselling (Professional)	
Doctorate/PhD in Counselling (Professional)	

14. Membership by Level of Education:

a. Lay Practitioners (Diploma & Below) :

FIELD /AREA OF PRACTICE	TOTAL NUMBER	Licensure Status/ Certificate Of Practitioners	
		No Licensed	No Unlicensed
Total			

b. Paraprofessional:

FIELD /AREA OF PRACTICE	TOTAL NUMBER	Licensure Status/ Certificate Of Practitioners	
		No Licensed	No. Unlicensed

Total			

c. Professionals

FIELD /AREA OF PRACTICE	TOTAL NUMBER	Licensure Status/ Certificate Of Practitioners	
		No Licensed	No. Unlicensed
Total			

Note: For non-Ghanaian: In addition to the above should have:

1. Resident Permit
2. Work Permit
3. A Valid Ghana National Identification Card
4. A Ghanaian Psychologist of equal qualification as the foreign counterpart

15. Members Development Programmes (Requirements, Policy and Plan)

16. Peer and Professional Assessment of Competencies, Conducts & Behaviours

17. Availability of Constitution:(Provide evidence)

18. Availability of Code of Ethic:(Provide evidence)

19. Availability of Charter:.....(Provide evidence)

20. Name(s) of Institutions and Agencies affiliation (Local and International).....

- a.
- b.
- c.
- d.

21. Access to Sources of Information/Library for the Programme (Evidenced by?)

- a. Does the Agency subscribe to electronic resources/Library / Journals?
- b. Does the Agency have access to Library (Physical)?
- c. Are journals and textbooks etc. in the library current and adequate?
- d. Has adequate space for reading

22. Funding

- a. Funding sources including fees and charges.....
- b. Bank account Ye/No

23. Other relevant Information.....

- a.
- b.
- c.
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**FOR FURTHER INFORMATION CALL:
PHONE: 0503027254**

OR

EMAIL: ghanapsychologicalcouncil@gmail.com

FOR OTHER REGISTRATION FORMS PLEASE CHECK

WEBSITE: www.ghanapsychologicalcouncil.org

Completed Form and attached Document should be sent to:

**THE REGISTRAR
ROOM 5, INSTITUTIONAL CARE DIVISION,
GHANA HEALTH SERVICE –HEAD QUARTERS
ACCRA, OPPOSITE TEMA STATION; ADJACENT TO RENT CONTROL
OFFICE, ACCRA, GHANA**

OR

Be mailed the Completed form and attached document to:

**THE REGISTRAR,
GHANA PSYCHOLOGY COUNCIL
PMB LG61, LEGON POST OFFICE, ACCRA**

**BANKERS
FIDELITY BANK
BRANCH: RIDGE TOWERS
ACCOUNT No: 2090031790018**